



# Friends of Owslebury School

Chairperson: Kate Hadley  
 Secretary: Carole Kloss  
 Treasurer: Laura Jehan

## Minutes for Friends Meeting held at Owslebury Primary School

3:30pm on 25th April 2025

Present: LC, AK, TN, ZC, CT, AH, CN, JF, SO, Kate Featherstone Coombes (KFC), Laura Jehan (LJ), Kate Hadley (KH), Eva Dittmarne Daroczi (ED) & Carole Kloss (CK)

Item	Subject	Narrative	Action
1.	Treasurer	<p>Discussion had in relation to fund and expenditure.</p> <p>Discussion had in relation to upcoming events and subsequent funding.</p> <p>It was noted that an offer has been made by Owslebury Parish Council to contribute to the Primary School.</p>	
2.	Upcoming Events	<p><b><u>Social on 17th May 2025</u></b></p> <ul style="list-style-type: none"> <li>- Venue has been sourced free of charge.</li> <li>- Venue is adjacent to Marwell Activity Barn.</li> <li>- Final attendee numbers to be finalised and confirmed to the venue.</li> <li>- Buffet to be provided.</li> <li>- If the proposed event is to go ahead on 17th as planned, will there be a raffle? To be confirmed,</li> <li>- Prizes for raffle are to be sourced and utilised at the Summer Fayre should this event not proceed.</li> </ul> <p><b><u>Socials for Consideration</u></b></p> <ul style="list-style-type: none"> <li>- Possible BBQ at The Ship Inn, Owslebury, as raised by CN.</li> <li>- Parent at Owslebury has links to East Horton Golf Club so this could be considered as an event host space.</li> </ul> <p><b><u>Fathers Day</u></b></p> <ul style="list-style-type: none"> <li>- Fathers Day shopping event on 11th June 2025.</li> <li>- LJ has arranged school shopping days for such events as Fathers Day and Mothers Day previously,</li> </ul>	



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		<p>and has subsequently provided written instruction/notes for anyone wishing to arrange similar events in the future.</p> <p><b>Sports Day</b></p> <ul style="list-style-type: none"> <li>- To be held on 20th May 2025.</li> <li>- Last year's Sports Day produced a healthy profit as a result of numerous donations having been made.</li> <li>- A working party, which is to be headed-up by CT, will be responsible for arranging the Sports Day in May.</li> <li>- Consideration to be given to the provision of flags, at the previous request of parents.</li> </ul> <p><b>Summer Fayre</b></p> <ul style="list-style-type: none"> <li>- To be held on 12th July 2025.</li> <li>- School is to be called into action to raise the maximum amount of funds possible from the Summer Fayre and other events.</li> <li>- To support in the raising of maximum funds, it is recommended that parents are advised in advance what the funds are to be utilised for/will contribute towards (i.e. indoor/outdoor classroom).</li> <li>- Consideration to be given to an Afternoon Tea tent at the Fayre.</li> <li>- KH will provide shelters for the event.</li> <li>- Prize tables are to be provided.</li> <li>- Consideration to be given to hire of an entertainer (EW)</li> <li>- Cost for entertainer to be confirmed.</li> </ul>	KH
3.	Whatsapp	<ul style="list-style-type: none"> <li>- WhatsApp community to be set up, inclusive of links for each classroom.</li> <li>- Subgroups for the Whatsapp community to arranged as follows:               <ol style="list-style-type: none"> <li>1. Social</li> <li>2. Sports Day</li> <li>3. Fathers Day</li> </ol> </li> <li>- Summer Fayre to be discussed on a community WhatsApp group so all stay informed.</li> </ul>	KH KH CT CT
4.	Committee	<ul style="list-style-type: none"> <li>- KH remains Chairperson.</li> <li>- CK remains as the Secretary.</li> </ul>	



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		<ul style="list-style-type: none"><li>- LJ stood down as Treasurer.</li><li>- ED voted in to replace LJ as Treasurer.</li><li>- KFC stood down as Committee Member.</li><li>- LJ thanked for hard work and contributions to date.</li></ul>	
<b>5.</b>	<b>Next Meeting</b>	<ul style="list-style-type: none"><li>- Date to be arranged and confirmed.</li></ul>	

**Note:** This meeting was an Extraordinary Meeting as a result of LJ taking the decision to step down as Treasurer.